

Item No. 17.01 Confirmation of the minutes of 16th meeting of Board of Governors held on 22.2.2019

The 16th meeting of Board of Governors of Beant College of Engineering & Technology, Gurdaspur was held on 22.2.2019 under the Chairmanship of Hon'ble Technical Education Minister, Punjab-cum-Chairman, Board of Governors, BCET Gurdaspur. Minutes of the meeting were circulated to all the members vide No. BCET/1113-1122, dated 22/3/2019, for comments. The minutes of 16th meeting of Board of Governors are placed at Annexure pages 22 to 29.

No comments have been received in this regard. Therefore, minutes of 16th meeting of BOG are submitted for confirmation please.

Item No. 17.02 To report the action taken on the decisions of 16th meeting of Board of Governors.

Item No. 16.01 Confirmation of the minutes of 15th meeting of Board of Governors held on 19.2.2015.

Decision The minutes of the 15th meeting of BOG were confirmed. Further, it was decided that meeting of BOG should be held regularly in the first week of every month.

Action Decision implemented.

Item No. 16.02 To report the action taken on the decisions of 15th meeting of Board of Governors.

Decision While approving the action taken report, the Board has taken the following decisions:

1. The following committee is constituted to examine the enquiry report submitted by Dr. J.S. Hundal, Director, GZSPTU Campus, Bathinda regarding the release of withheld retirement and other dues of Dr. Dial Chand, Ex-Principal of Beant College of Engineering and Technology, Gurdaspur and the report of committee should be put up in next meeting of BOG.

- a) Sh. Amit Vij, MLA Pathankot
- b) Sh. Ashok Choudhary, Ex-Additional Director, Local Govt, Punjab, Dinanagar, Gurdaspur
- c) Dr. T.S. Sidhu, Director, BCET Gurdaspur

2. Backlog of SC/ST and other reserved posts should be put up in the next meeting of BOG.

3. An Agenda should be put up in the next meeting of Finance committee regarding payment of uniform salary of Rs. 21600 (EW)/21000 (PW) per month to guest faculty.

Action 1. Meeting of the sub-committee was held on 28.03.2019. Report of the sub-committee is attached herewith at Annexure Pages 30 to 35 for kind consideration of B.O.G.

It is also brought into the kind notice of the Board that Dr. Dial Chand has served a legal notice to the institute regarding withholding of his retirement benefits. Copy of the legal notice

and reply of the college are attached at Annexure Pages 36 to 47 for information.

2. Department wise backlog of SC/ST and other reserved posts is placed at Annexure Pages 48 to 65.
3. Agenda regarding payment of uniform salary of Rs. 21600 (EW)/21000 (PW) per month to guest faculty will be put in next meeting of Finance Committee.

Item No. 16.03 Start of new courses-regarding.

Decision

The Board has decided that this item should be discussed in the rationalization committee before putting it in BOG meeting.

Further, it was decided that one faculty member of ECE department should be given the charge of Training & Placement Officer exclusively for enhancing the placement of students. He should interact with different industries for industry-institute collaboration and for setting up of industry sponsored laboratories in the college. His performance will be reviewed in every meeting of BOG. He should also involve some students in the placement team for effective placement of all students.

Action

Rationalization Process is pending at the level of DTE &IT, Punjab.

Training and Placement Officer, Assistant Training and Placement Officer have been appointed vide office order no. BCET/Estt/2019/1833-1835 dated 24/05/2019 (copy enclosed at Annexure Page 66).

Item No. 16.04 Restoring of financial assistance/grant-in-aid to Beant College of Engineering & Technology, Gurdaspur-regarding.

Decision

The Board has discussed that

- (a) Beant College of Engineering and Technology, Gurdaspur, was established by Govt of Punjab. As per Punjab Govt Letter No. PA/DTE/3666 dated 22.12.1994, the college is fully funded by Govt of Punjab and its annual recurring and non-recurring expenditure would be fully met by the Punjab Govt.
- (b) The college was getting annual grant from Govt of Punjab continuously till 2001 to meet its recurring and non-recurring

expenditure.

- (c) After the year 2001, annual grant of privately managed and aided engineering colleges and polytechnics were reduced 25% and subsequently stopped in the year 2004 as per the directions of Department of Finance vide Endt No. 1/14/2001-2ivK2/ 2481-83 dated Chandigarh 19.03.2001 and the same notification was also implemented on BCET, Gurdaspur.
- (d) Subsequently, annual grant of four privately managed & funded polytechnics was restored by the Govt of Punjab vide Endt No. 1/12/2001-4TE2/328-31 dated 26.02.2004. However, annual grant of BCET, Gurdaspur was not restored on the same pattern, due to which the financial position of this college started weakening.
- (e) In the present scenario, it is not feasible to run this college from the fee collected from students.
- (f) During recent audit, officials of A.G. Punjab have pointed out that recurring and non-recurring expenditure of the college are to be met by Govt. of Punjab and efforts should be made to get the grant released from Govt. of Punjab.

Keeping in view the above said facts, the Board has decided that Hon'ble Chairman BOG should write a DO letter to Hon'ble Finance Minister, Punjab, for restoring Grant-in-Aid to all state managed engineering colleges of Punjab. A fair draft of DO Letter should be put up to Hon'ble Chairman BOG through the office of DTE/IT.

Action Fair draft of DO letter was sent to the office of DTE vide letter no. BCET/1083, dated 20/3/2019 (Copy at Annexure Page 67).

Item No. 16.05 **Ratification of three appointments made on compassionate grounds.**

Decision The item was ratified as proposed.

Action Decision implemented.

Item No. 16.06 **To ratify the permanent absorption of services of Dr. Nripjit, Associate Professor of SBS Technical Campus, Ferozepur who was on deputation in this college.**

Decision The item was ratified as proposed.

Action	Decision implemented.
Item No.16.07	Approval of rates for hiring the services of lawyers to defend/represent the college before different Hon'ble Courts.
Decision	It was decided to put up this item, along with panel of advocates, on a file to Hon'ble Chairman BOG for approval.
Action	Item was put up on a file to Hon'ble Chairman BOG and Hon'ble Chairman BOG has approved it. Copy of the approved noting is placed at Annexure Pages 68 to 69.
Item No.16.08	Uniformity in grant of extension in contract services in respect of Teaching and administrative/non-teaching employees.
Decision	This item was discussed in detail and following decisions were taken: <ul style="list-style-type: none"> a) It was decided to do the rationalization of teaching and non-teaching posts within 10 days in the rationalization committee, which was constituted by the office of DTE/IT as per the directions of Hon'ble Technical Education Minister, Punjab. b) The representative of Finance department has reported that as per the letter of Personal Department of Punjab Endt No. 12/57/2017-1PP3/293 dated Chandigarh 22.03.2018, no employee should be appointed on contract basis. Accordingly, it was decided to fill the left out vacant faculty posts after rationalization, as per requirement, on regular basis as per the policy given in the college bye-laws. c) It was decided to give extension to the faculty members who were appointed on contract basis for a period of one year or till the recruitment of regular faculty, whichever is earlier, subject to the condition that their semester wise average pass percentage of all subjects taught by him/her, during last 03 years, should not be less than 50%. d) The answer sheets of the students should be checked by faculty members other than who have taught the subject. Head Examiner/HOD must ensure that only experienced faculty members should check the answer sheets, who have taught that

subject at least one semester.

- Action** Decisions (c) and (d) have been implemented in the institute and Rationalization Process is pending at DTE &IT level.
- Item No. 16.09** **Ratification of T.A. and Honorarium Rules adopted from the affiliating university and further approval to update these rules as per IKGPTU rules from time to time-regarding.**
- Decision** It was decided to adopt the current TA/DA and honorarium rules of IKGPTU Jalandhar. However, for further revision, prior approval of BOG should be taken.
- Action** Decision implemented.
- Item No. 16.10** **Ratification of the minutes of 29th to 35th meetings of Finance Committee of this college.**
- Decision** The minutes of 29th to 35th meetings of Finance Committee of this college were ratified as proposed.
- Action** Decision implemented.
- Item No. 16.11** **Ratification of the proceedings of Equipment and Store Purchase Committee held on 07.10.2015.**
- Decision** The proceedings of Store & Purchase Committee held on 07.10.2015 were ratified as proposed.
- Action** Decision implemented.
- Item No. 16.12** **Ratification of the minutes of 2nd to 7th meeting of Academic Council of Beant College of Engineering & Technology, Gurdaspur.**
- Decision** The minutes of 2nd to 7th meeting of Academic Council of this college were ratified as proposed.
- Action** Decision implemented.
- Item No. 16.13** **To ratify the decisions of combined meeting of Principals of Government Promoted Engineering College held on 25.7.2014.**
- Decision** The Board has constituted the following committee to examine the decisions of combined meeting of Principals of Government Promoted Engineering College held on 25.7.2014 and the report of committee should be put up before BOG.
- a) Sh. Amit Vij, MLA Pathankot
 - b) Sh. Ashok Choudhary, Ex-Additional Director, Local Govt, Punjab, Dinanagar, Gurdaspur
 - c) Dr. T.S. Sidhu, Director, BCET Gurdaspur

Action	Meeting of the sub-committee was held on 28.03.2019. Report of the subcommittee is placed at Annexure Pages 30 to 35 for kind consideration and appropriate decision please.
Item No.16.14	Adoption of Comprehensive Stores & Purchase Rules at par with other State Govt. promoted Engineering Colleges - regarding.
Decision	It was decided that purchase should be made through GeM portal by following the rules and regulations of Punjab Govt/College Bye-Laws.
Action	Decision implemented.
Item No. 16.15	Implementation of pension scheme for regular employees of Beant College of Engineering & Technology, Gurdaspur who joined service before 08.7.2012.
Decision	It was decided to first ascertain the financial viability of this proposal.
Action	Item will be put up again.
Item No. 16.16	Reporting of AICTE report regarding deficiency of faculty for giving extension of approval (EOA) and regularization of the services of existing contractual faculty working on the regular pay scale.
Decision	It was decided to put up this item again in the BOG meeting after rationalization of faculty posts.
Action	Rationalization Process is pending at the level of DTE &IT, Punjab
Item No. 16.17	Sanction of the faculty positions and ministerial staff on regular basis in the Departments of B.Sc. Honors (Agriculture Science) & Civil Engineering and approval for filling up of these on regular basis.
Decision	It was decided to put up this item again in the BOG meeting after rationalization of faculty posts.
Action	Rationalization Process is pending at the level of DTE &IT, Punjab
Item No. 16.18	To approve the panel of Experts for recruitment of Faculty/TPO, promotion of Faculty under CAS and recruitment of Non-Teaching Employees.
Decision	The item was approved as proposed.
Action	Decision implemented.

Item No. 16.19	Re-designation of the position of Principal as Director.
Decision	The item was approved as proposed.
Action	Decision implemented
Item No. 16.20	Sanction of post of Superintendent Grade II and Asstt. Registrar-regarding.
Decision	It was decided to put up this item again in the BOG meeting after rationalization of posts.
Action	Rationalization process is pending at the level of DTE & IT, Punjab
Item No. 16.21	Personal promotion channel for the post of Pharmacist, Staff Nurse, Maintenance supervisor, Junior draftsman and Personal Assistant to Principal -regarding.
Decision	This item was dropped.
Action	No action required
Item No. 16.22	Criteria for recruitment of administrative, Non-Teaching/Technical and Supporting staff.
Decision	The Board has decided to constitute the following committee to examine the criteria of recruitment of administrative, non-technical/technical and supporting staff, and the report of committee should be put up in the BOG meeting. <ul style="list-style-type: none"> a) Sh. Amit Vij, MLA Pathankot b) Sh. Ashok Choudhary, Ex-Additional Director, Local Govt, Punjab, Dinanagar, Gurdaspur c) Dr. T.S. Sidhu, Director, BCET Gurdaspur
Action	Meeting of the sub-committee was held on 28.03.2019. Report of the subcommittee is placed at Annexure Pages 30 to 35 for kind consideration and approval by BOG.
Item No. 16.23	Regarding constitution of Screening-cum-Evaluation Committee for Career Advancement Scheme (CAS).
Decision	The Board has approved the proposed "Screening-cum-Evaluation Committee" for giving the benefit of Career Advancement Scheme (CAS) to faculty from Stage-1 to Stage-2 and Stage-2 to Stage-3 with the following Amendments: <ul style="list-style-type: none"> a) Prof. Rabinder Nath Sharma, Ex-Professor, Punjab University, Chandigarh and Hon'ble member of BOG is taken as a member in place of Professor proposed to be

nominated by Director.

- b) Sh. Ashok Choudhary, Hon'ble Member of BOG is nominated as additional member.

Action Decision implemented.

Item No.16.24 To report the conduct of audit by A.G., Punjab.

Decision The following decisions were taken while discussing the different audit para

- a) A combined meeting of Principal Secretary of Technical Education and Principal Secretary of PWD (B&R) under the chairman of Hon'ble Chairman BOG-cum-Minister Technical Education, Punjab, will be held to sort out the issues related to Construction of Hostel and Auditorium Buildings in the College.
- b) The representative of Finance Department has pointed out that as per the directions of Punjab Government, all employees should work at the place from where they are withdrawing their salary. Accordingly, it was decided that employees working from different colleges in the Engineering College Cell of DTE/IT should be sent back to their parent Institute. In the Meeting, Director Technical Education and Industrial Training, Punjab, has agreed that he will take immediate action to send the said staff of ECC to their parent colleges.

Action Office of DTE & IT was informed vide letters nos. BCET/1081, dated 20/3/2019 and no BCET/1082, dated 20/3/2019 regarding decisions (a) and (b) (Copies enclosed at Annexure pages 70 to 71).

Item No. 16.25 To approve the Academic Council for 03 years

Decision The Board has decided to constitute the following committee to examine the proposed constitution of Academic Council and, thereafter, this item should be put up in the BOG meeting for approval.

- a) Sh. Amit Vij, MLA Pathankot
- b) Sh. Ashok Choudhary, Ex-Additional Director, Local Govt, Punjab, Dinanagar, Gurdaspur

c) Dr. T.S. Sidhu, Director, BCET Gurdaspur.

Action

Meeting of the sub-committee was held on 28.03.2019. Report of the subcommittee is placed at Annexure Pages 30 to 35 for kind consideration and approval by BOG.

Item No. 16.26 Any other item with the permission of Chair

No item was discussed.

Item No. 17.03 Regarding withdrawal of benefits due to non recognition of degrees obtained from Deemed to be Universities through distance mode

In response to DTE & IT letter memo no. 1107-1113/S-6/ECC/2018 dated 02/08/2018 (copy enclosed at Annexure pages 72 to 73), the college had sent the names of 20 faculty/staff members along with the details of their degrees obtained from Deemed Universities through distance mode/study centre/ off campus after year 2001 (copy enclosed at Annexure pages 74 to 76). The office of DTE & IT vide its letter memo no. 537/S-6/ECC/2019 dated 30/04/2019 has sent the approved report of committee constituted at their level regarding withdrawal of benefits due to non recognition of degrees obtained by some of the faculty and staff members through distance mode. A copy of letter dated 30/04/2019 received from the office of DTE/IT is placed at Annexure Pages 77 to 80.

Accordingly, item is placed before the Board for necessary approval regarding withdrawal of benefits of listed employees and removal of the entry of their degrees from the service books.

Item No. Clarification Regarding TA/DA

17.04

An item no. 16.09 was put up in the 16th meeting of B.O.G for payment of TA/DA to faculty and staff. In said meeting it was decided to pay TA/DA as per the current TA/DA rules of IKGPTU, Jalandhar.

It is informed that IKGPTU, Jalandhar is giving T.A @ of Rs. 16/- per km for taxi and for journey by own car for performing academic and other Govt. duties. The current Punjab Govt. T.A rates are Rs. 7/- per km for taxi and Rs. 6/- per km for journey by own car.

The decision of 16th meeting of B.O.G was implemented in the college and started paying TA @ Rs.16/- for PTU related duties. However, there is confusion whether to pay TA @ Rs. 7/- for taxi and Rs. 6/- for own car or @ Rs.16/- (taxi and own car) for performing Punjab Govt. related duties as being paid by IKGPTU Jalandhar.

Matter is put up before B.O.G for necessary directions.

Item No. 17.05 Ratification of Promotion given under CAS to faculty from Stage 1 to Stage 2 (i.e. AGP 6000 to 7000) and Stage 2 to Stage 3 (i.e. AGP 7000 to AGP 8000).

A letter memo no. 518-19/S-1/ECC/2017 dated 05/05/2017 has been received from the office of DTE/IT to give the benefits of CAS from Stage 1 to Stage 2 (i.e. AGP 6000 to 7000) and Stage 2 to Stage 3 (i.e. AGP 7000 to AGP 8000) by calling the meeting of Screening-cum-Evaluation committee (copy enclosed at Annexure pages 81 to 82). Accordingly, Screening-cum-Evaluation committee meetings were held on dated 26-05-2017, 27-05-2017, 29-05-2017 and 08-07-2017 for giving CAS benefits to faculty members from Stage 1 to Stage 2 (i.e. AGP 6000 to 7000) and Stage 2 to Stage 3 (i.e. AGP 7000 to AGP 8000). Further, the recommendations of screening cum evaluation committee meeting held at college level regarding CAS benefit to faculty members from Stage 2 to Stage 3, were sent to the office of DTE &IT, Chandigarh vide letter no BCET/Estt/2018/1012 dated 22/03/2018 (Annexure at page 83). Subsequent to these recommendations, a letter memo no. 967/S-4/ECC/2018 dated 11/07/2018 was received from the office of DTE & IT (copy enclosed at Annexure page 84). Therefore the CAS benefits were given to the faculty from Stage 1 to Stage 2 (i.e. AGP 6000 to 7000) and Stage 2 to Stage 3 (i.e. AGP 7000 to AGP 8000) vide letter no. BCET/Estt/2018/5397 dated 03/08/2018 (copy enclosed at Annexure Page 85 to 86).

Item is placed before the Board for necessary ratification.

**Item No. Permission for Recruitment of Faculty and Staff on Regular basis
17.06**

In the 16th meeting of B.O.G., it was decided vide agenda item no. 16.08 to fill the left out vacant faculty posts after rationalization, as per requirement, on regular basis as per the policy given in the college bye-laws.

It was also decided to give extension to the faculty/staff members who were appointed on contract basis for a period of one year or till the recruitment of regular faculty/staff, whichever is earlier. Accordingly, vide office order no BCET/Estt/2019/1836 dated 24/05/2019, faculty/ staff members working on contract basis were given extension till 22/02/2019 or till the recruitment of regular faculty, whichever is earlier (Annexure pages 87 to 89).

The detail of faculty positions in different departments is given below.

Engineering Wing

Department	Sanctioned Posts	Filled Posts			Posts to be filled on regular basis
		Regular	Contract on regular Scale	Consolidated	
Applied Sciences, Humanities & Management	16	07	04	05	05
Biotechnology	14	Nil	Nil	06	--
Chemical Engineering	07	04	01	02	--
Civil Engineering	09	Nil	Nil	04	06
Computer Science and Engineering	30	07	01	08	06
Electronics &	15	07	Nil	03	--

Communication Engineering					
Information Technology	15	02	02	03	--
Mechanical Engineering	22	17	01	04	02
Total	128	44	09	35	19

Polywing

Department	Sanctioned Posts			Posts of Lecturer to be filled on regular basis	Posts to be filled on regular basis
	Lecturer	Sr. Lecturer	HOD		
Mechanical Engineering.	04	01	01	05	02
Computer Engineering.	04	01	01	05	01
Electronics & Communication Engineering	04	01	01	06	01
English & Communication Skill	02	---	---	01	--
Physics	02	---	---	02	--
Chemistry	02	---	---	02	--
Maths	02	---	---	01	--
Total	20	03	03	22	04

Detail of Staff Positions

Sr. No.	Name of the post	Sanctioned Posts	Filled Posts			Posts to be filled on regular basis
			Regular	Contract	Service Provider	
1.	Registrar	01	-	-	-	---
2.	Deputy Registrar	01	-	-	-	---
3.	Supdt. Grade-I	03	01	-	-	--
4.	Supdt. Grade-II	03	03	-	-	--
5.	P.A. to	01	01	-	-	--

	Principal					
6.	Senior Assistant	09	08	-	-	--
7.	Clerk/Junior Assistant	21	17	01	01	04
8.	Steno-typist	05	01	--	01	02
9.	Computer Operator	02	-	-	02	02
10.	Driver	03	01	-	02	01
11.	Peon	16	02	06	07	08
12.	Lab Superintendent	01	01	-	-	--
13.	Senior Technician	07	02	-	-	--
14.	Junior Technician/ Technician Grade-II, Technician Gr.I (Labs)	16	14	-	-	--
15.	Lab Attendant	25	07	06	12	08
16.	Foreman Instructor	01	01	-	-	-
17.	Workshop Instructor	06	06	-	-	-
18.	Junior Technician/ Technician Grade-II, Technician Gr.I (Workshop)	06	06	-	-	-
19.	Assistant Librarian	01	01	-	-	-
20.	Library Assistant	03	01	-	-	-
21.	Junior Draftsman	01	01	-	-	-
22.	Medical Officer	01	-	01	-	-
23.	Pharmacist	01	01	-	-	-
24.	Staff Nurse	01	01	-	-	-
25.	Caretaker-	03	-	-	-	-

	cum- Manager (Hostel)					
26.	Maintenance Engineer	01	-	01	-	-
27.	Maintenance Supervisor	01	01	-	-	-
28.	Maintenance Assistant	06	03	01	01	-
29.	Maintenance Attendant	11	07	-	02	-
30.	Peon/Frash	04	-	-	03	-
31.	Sewerman	01	-	-	01	-
32.	Guest House Attendant	01	-	-	01	-
	Total	163	87	16	33	25

Therefore, it is proposed to allow the institute to fill the above said posts on regular basis as per bye laws of institute.

Item No. 17.07 Appointment on compassionate grounds to son of late Sh. Raj Kamal, Maintenance Attendant

It is intimated that Sh. Raj Kamal, who was working as maintenance attendant, was expired on 18-04-2019. Smt. Simran wife of late Sh. Raj Kamal, has requested for giving job to her son on compassionate grounds. (Copy of request & Death Certificate attached at Annexure pages 90 to 91).

Sh. Raj Kamal had joined this college as Maintenance Attendant on 25-10-2011 on regular basis and prior to his death, he was working on the same post in the pay scale Rs. 4910-20200 + 1650/- and drawing basic pay Rs.10590/- (Annexure Page 92).

As per chapter-2 under clause 2.3 of the college Bye-laws (Annexure Pages 93 to 94), the provision of giving employment on compassionate grounds is reproduced as under:

“Subject to availability of a suitable vacancy, one dependent of any employee of the college who dies or becomes permanently disabled while in service of the college be given employment in the college subject to his fulfilling the qualifications”.

As per Sr. no. 8 of notification No. 11/105/98/4PP-II/14420 dated 21-11-2002 issued by Govt. of Punjab, Department of Personnel (Personnel Policies-II Branch), scheme for compassionate appointment-2002 (Annexure Pages 95 to 101), elder son of late Sh. Raj Kamal, Mr. Karan Kumar who is the claimant for the employment on compensation ground, is dependent member of the family. As per the documents provided by the family, the age of Mr. Karan Kumar is eighteen years and his qualification is 10+2 pass (Annexure Pages 102 to 103) and he is eligible for the post of maintenance attendant.

Therefore, it is proposed to appoint Mr. Karan Kumar S/O Mr. Raj Kamal as Maintenance Attendant in the pay scale of Rs. 4900-10680 with G.P Rs.1650/-.

The matter is put up before B.O.G for consideration and approval please.

**Item No
17.08**

Approval for the establishment of IKGPTU Regional Centre and commencement of M.Tech. Part Time in CSE, ECE, ESE and ME

To cater the need of academic appraisal of faculty/employees of various educational institutes/ industries/ organizations, Beant College of Engg. & Technology, Gurdaspur has applied for the establishment of IKGPTU, Kapurthala Regional Centre and commencement of M.Tech. Part Time courses in Chemical Engineering, Computer Science & Engineering, Electronics & Communication Engineering, Environmental Science & Engineering and Mechanical Engineering with an intake of 25 in each of the courses. The Expert Committee of IKGPTU visited BCET Gurdaspur on 03.05.2019 and has recommended commencement the above-mentioned courses and intake. All the rules and regulations of IKGPTU, Kapurthala for the above courses will be implemented in Toto. It is worth to mention here that no extra faculty/infrastructure are required for the running of above courses. Also the financial requirement required for the payment to the faculty engaged for the above mentioned courses will be borne by IKGPTU, Kapurthala.

Copy of the Expert Committee recommendations is attached as Annexure Page 104.

The matter is placed before BOG for consideration and approval please.

Item No	Any other item with the permission of Chair
17.09	